



Supporting a Healthy and
Compassionate Community
lexvegfest.org
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**VENDOR APPLICATION - LEXVEGFEST 2017
OCTOBER 7, 2017 / 11:00 A.M. - 4:00 P.M.
3564 Clays Mill Rd, Lexington, KY 40503
Unitarian Universalist Church of Lexington (UUCL)**

1. Basic Information:

Company / Organization Name: _____

Contact Name: _____

Address: _____

Phone Number: _____

E-mail: _____

Website/FB/Twitter, etc.: _____

Thank you and we look forward to reviewing your application. If you have any questions, please contact us at: info@lexvegfest.org

Please indicate which you would like:

___ **Non-profit indoor space (table and chair provided): \$20.00**

___ **Non-profit outdoor space (bring your own tent, table, chair): \$0.00**

___ **For-profit indoor space (table and chair provided): \$80.00**

___ **For-profit outdoor space (bring your own tent, table, chair): \$60.00**

___ **Food vendor - outdoor (bring your own tent, table, chair): \$100.00**

___ **Alcohol vendor - outdoor (bring your own tent, table, chair): \$150.00**

___ **Food truck: \$120.00 (access to electricity)**

___ **2016 Vendor Discount (10%)**

Items for sale / service / display? Please describe.

These items **MUST** be pre-approved by the LexVegFest Committee. Any items deemed by the LexVegFest Committee to be not vegan and / or vegan friendly shall not be permitted. No meat, poultry, seafood, eggs, dairy, fur, feathers, leather, or wool will be permitted.

Can you help promote the event? Yes No

If yes, how: _____

Will you need electricity? Yes No

If yes, what are your requirements? _____

Thank you and we look forward to reviewing your application. If you have any questions, please contact us at: info@lexvegfest.org

2. Vendor Rules: Applications/Booths

- All Applications will require the approval of the LexVegFest Planning Committee.
- Every attempt will be made to honor booth requests, but no guarantees will be given. Vendors will receive a confirmation letter but booth assignments will not be released until the morning of the festival upon check-in.
- No application will be sent to the Committee for approval until payment is received.
- Cancellations for full refunds will be accepted in writing until August 15th, 2017.
- All food must be prepared at the commercial kitchen.
- Food vendors must obtain necessary permits from the Health Department.

INITIALS: _____

3. Setup and Equipment

- This event is RAIN OR SHINE. No refunds will be given for inclement weather. Please plan accordingly!
- Check-in time for vendors is 9:00 a.m. – 10:00 a.m., Saturday October 7, 2017. Your space may be subject to forfeiture if not checked in by this time.
- No vehicles will be allowed in the area after 10:30 a.m.
- Booths must be open from at least 11:00 a.m. to 4:00 p.m.
- Driving or parking vehicles or heavy equipment at the VegFest parking lot is prohibited.
- Flags may be displayed in freestanding frames that are not required to be anchored to the ground. INITIALS: _____

4. Clean-Up and Festival Closing

- Vendors are responsible for the removal of trash and debris from their space. No oils, liquids or **ANY OTHER WASTE** may be left in containers or on the surface of the road, sidewalk, or grass area. In the case of spills, contact a LexVegFest staff member immediately.
- Your organization will be responsible for any fees imposed upon the LexVegFest, UUCL, and / or Good Acres Sanctuaries as a result of your organization not following the aforementioned guidelines or those mandated by the Lexington-Fayette Urban County Government and/or Lexington-Fayette County Health Department.
- Festival site must be vacated by no later than 5:00 p.m., October 7, 2017.
- Failure to abide by any rules will result in possible removal from the LexVegFest, and will affect the ability to participate in future LexVegFest events.

INITIALS: _____

5. Payment

Make checks payable to **GA Sanctuaries**.

In the memo area please type "*Organization Name – LexVegFest - booth.*"

Please ensure that your application is sent to us via email to **info@lexvegfest.org**.

Application and payment to be mailed to:

GA Sanctuaries - PO Box 4845, 1303 US Hwy 127, Frankfort, KY 40601-4412

By signing and submitting this application, I understand all the conditions, notices, and restrictions and agree to abide by them. In consideration of being permitted to take part in the LexVegFest I hereby release, absolve, indemnify, hold harmless and waive all claims against the Lexington-Fayette Urban County Government, LexVegFest Organization and/or GA Sanctuaries, including their agents and employees for any losses or injuries of any kind whatsoever arising out of the 2017 LexVegFest.

The LexVegFest is founded on a policy of providing fun and relaxation to all people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, sexual identity, perceived or actual gender, gender expression, marital status, age, veteran status, or physical or mental disability. By signing my name as a vendor of the LexVegFest I agree to share the same spirit of acceptance, diversity and love to all festival-goers, LexVegFest Committee members, Volunteers, and any other person involved with the LexVegFest.

SCHOOL ON UUCL GROUNDS: An accredited school, the Fayette Cooperating Preschool and Kindergarten, is located on the premises of the Unitarian Universalist Church of Lexington at 3564 Clays Mill Road, Lexington, Kentucky. According to Kentucky State Law, anyone who is listed on the Kentucky Sex Offender Registry must get written permission from the director of a school before being on school grounds for any reason. By signing this form, the vendor acknowledges that NO ONE who is listed on the Kentucky Sex Offender Registry will knowingly be allowed to attend the event on UUCL grounds as outlined in this form, without first having received written permission from the Director of the Fayette Cooperating Preschool and Kindergarten. It is the vendor's responsibility to contact the school's director to obtain this permission, and to provide a copy to the LexVegFest Organizers prior to the date of the event.

Signature: _____ Date: _____
